



The Ontario Justice Education Network is hiring!!

**Project Officer – Sudbury
OJEN Student Position**

OJEN is hiring a student Project Officer to assist in the development and delivery of a **Youth Police Dialogues pilot project in Sudbury**. The Project Officer will work with OJEN staff and volunteers to deliver this project to Aboriginal youth.

The **Ontario Justice Education Network (OJEN)** is a charitable organization that helps youth better understand the justice system. Everybody will have a legal problem at some point in their life. OJEN's main focus is helping youth develop legal life skills.

Youth Police Dialogues (YPD) Pilot Project

In January 2017, OJEN was funded to pilot two Youth Police Dialogue programs for Aboriginal students - in Thunder Bay and Sudbury.

This project has been facilitated in Toronto with racialized youth, and will be redesigned for an Aboriginal audience. The first step in both Thunder Bay and Sudbury will be to engage the community in discussions about how to make this an authentic program supporting youth, given recent and historic relationship tensions, and reconciliation goals.

The initial discussions will focus on:

- What are the challenges in youth-police relations?
- What services or programs are addressing these challenges?
- What services or programs are missing?
- What gap in programming can this funding address - keeping in mind the parameters of the funding?
Parameters include youth being involved in creating solutions in their community.

Following the initial discussions, we will develop a program that is roughly 5-8 session and that helps address the identified gap.

About the Project Officer Position

This position involves coordination of engaging the community that will take place in June and July of this year and coordination and facilitation of the Sudbury Youth Police Dialogue project that will take place September - November 2017.

Coordination responsibilities includes:

- organizing community engagement/consultation

- liaising with the school and/or friendship centre to meet logistical goals
- finalizing and booking program dates
- recruiting justice sector volunteers

Facilitation responsibilities includes:

- Preparing program materials (i.e. agendas, notes, charts, media, pens, etc.) for each session
- Planning and leading creative icebreaker/warm up/check in activities for youth to engage with, and get participant feedback
- Ensure the participants are respectful of one another and create a feeling of safety to talk about the issues they face
- Respond to any questions about the project, goals, organizers, etc.

Candidates with a combination of the following qualifications are encouraged to apply:

- Project planning and coordination experience
- Training or experience in a law-related field
- Training or experience in an education field
- Experience with grassroots community organizations
- Experience with organizations that provide programming for Aboriginal youth
- Experience with project evaluation and reporting
- Ability to work in both official languages
- Well developed project management skills
- Excellent written and oral communications skills
- Strong administrative ability



Please note: This is a ‘work from home’ position and the ability to work independently is required.

Our ideal candidate for this position is a student. Aboriginal students and members of a visible minority are encouraged to apply.

Closing date: June 19, 2017 (5 pm)

Job Location: Sudbury, Ontario

This position is for 130 hours that will run from June – Dec 2017 with additional hours during the summer break

\$14.50/hour

Additional information about OJEN is available online at www.ojen.ca. Interested candidates should submit a covering letter and a résumé by email to info@ojen.ca or by fax to 416-800-9034:

Please insert the phrase “Project Officer - Sudbury” in the subject line of the email and submit it to bbamber@ojen.ca or by fax 416-800-9034 with to the attention of: Bryn Bamber

We thank all applicants for their interest but will only contact those who are shortlisted. Resumes will be kept on file for six months, and then shredded.